



# CUSTOMS DECLARATION TRAINING

5-hour e-learning course available

<b>Course outline</b>	
This online training covers the basics of how to prepare customs declarations for exports and imports. There are 11 modules and once complete, there is a final Assessment (12 questions – pass mark 80%)	
<b>Digital module title</b>	<b>Module outline</b>
<b>1. Introduction to trade</b>	If you've not worked in international trade or logistics before, this module will give you useful background for the rest of the course. If you have years of experience, you can treat this module as optional.
<b>2. Business responsibilities</b>	This module outlines the process for moving goods internationally from a seller (exporter or consignor) to a buyer (importer or consignee). This includes the information you need, and where to find it.
<b>3. Export process</b>	This module provides an overview of the export journey, exploring the different steps, looking at who is responsible at each stage, and exploring what can go wrong.
<b>4. Import process</b>	This module covers the information and checks you need to complete an import customs declaration, how to calculate duty, and what to do if you make a mistake.
<b>5. Valuation</b>	This module explores how to value goods so that the correct duty and VAT is payable on exports and imports.
<b>6. Commodity codes</b>	This module covers what a commodity code is, why it is so important to use the right one and the consequences of getting it wrong.
<b>7. Customs Procedure Codes</b>	An introduction to understanding Customs Procedure Codes (CPCs), why they are important and how to find and identify a CPC.
<b>8. Export and import controls</b>	This module gives an overview of the typical UK government controls over imports and exports that are most relevant when you are handling customs declarations.
<b>9. Reliefs</b>	In this module you will find out about the different duty relief schemes applicable to goods being imported into or exported out of the UK customs territory.
<b>10. Rules of origin</b>	This module examines the concept of origin rules and describes the implications of incorrectly identifying goods.
<b>11. Customs simplified procedures</b>	This module highlights some of the simplified customs procedures you may want to use.